

Contract Advantage



Version 4.3

“It’s easy to get in control of you contract workload—using Contract Advantage! No more unmanaged collections of spreadsheets, documents, or index cards—just a clear, well-thought-out contract management tool will do it.”

Take Control

You’ve told us what you need. You have asked for, and received, greater functionality in an automated contract tool. Now it has arrived! With Contract Advantage, you will find:

- Versatile Tickler System
- Email Alerts
- Contract Diary
- User-defined Fields
- Attach Documents/Images
- Negotiation Support/Workflow

Tracking

The system tracks all contract parties, attorneys, managers and business contacts. In addition, it enables tracking of key actions/dates, responsible parties, intellectual property, contract summaries, clauses, lease information, financial information, territories, ducts, and amendments. **CONTRACT ADVANTAGE** includes valuable features for vendor, customer, workflow, asset, insurance and audit management - all these features are designed to help businesses maintain control of critical contract obligations.

Reporting

CONTRACT ADVANTAGE gives you powerful reporting features. Action Tickler reports can be produced for *any* user-defined contract dates, over *any* period of time. Users are able to duce reports in summarized or detailed format, sorted by contract type, name, dollar amount, contract or action date - in a straight list or grouped by responsible person or contract manager. Reports, such as Action, Territory, Financial, and more can be printed, viewed on screen, exported to multiple formats, like word processing or spreadsheet grams and can be e-mailed. The system’s Automatic Tickler feature automatically reminds parties of key dates to include renewals, reviews, expiration dates, user-defined actions, filings, reporting, milestones, and more.

Communication

CONTRACT ADVANTAGE has both email and letter-writing capability built into the system. Complete contact addresses translate into pre-addressed letter and email forms being produced at the click of a button. These can be saved and attached to each record in the Document Repository area.

Contract Summary Page 1

Intergalactic Travel Tours

Agreement to provide transportation between Vulcan, Uranus, and Mars.

Parties		Counsel	
Our Side: Houseware	Resp Person: CTrip	Outside Counsel: FrankelID	
Other Party: KD Shuttle	Other Party Counsel: GansID		

Contract Details		Key Dates	
Contract Type: Service	File Location: Mars Station	Agreement: 01/01/1999	
Contract Number: 00015	Region: No	Effective: 01/01/1999	
Product: 	Status: Lost in the shuffle	Termination: 	
Dollar Amount: \$12,000,000.00	Invoice: Quarterly	Expiration: 12/31/2004	
Account # GA987456	Royalty: No	Renewal: 10/01/2004	
Policy Number: ZZ9945	Brand: Hausleffe Engines	Review: 06/01/2004	

Subject: Agreement to provide transportation vehicles (spacecraft) for consumer transportation between [Vulcan, Uranus, Mars and Uranus]

Comments: See special provisions...

Keywords: intergalactic, tour, spaceship, shuttle, craft

Advanced?

Superseded by:

Security Level: Number Range:

Buttons:

Contract Advantage Summary Screen

Selected Contracts (Sorted by Contract Name) (15 of 15)

Contract Name	Contract	Our Side	Other Party	Resp Person	Agreement	Contract Type	Status	Dollar Amount
Inter Galactic Distribution Agree	0002	Houseware	KD Shuttle	CTrip	01/01/1999	Distribution Agreement	P	\$12,000,000.00
Inter Galactic Distribution Agree	0004	Houseware	KD Shuttle	CTrip	01/01/1999	License	P	\$0.00
Inter Galactic Distribution Agree	0005	Houseware	KD Shuttle	CTrip	01/01/1999	License	P	\$0.00
Inter Galactic Distribution Agree	0006	Houseware	KD Shuttle	CTrip	01/01/1999	License	P	\$0.00
Inter Galactic Distribution Agree	0007	Houseware	KD Shuttle	CTrip	01/01/1999	License	P	\$0.00
Inter Galactic Distribution Agree	0008	Houseware	KD Shuttle	CTrip	01/01/1999	License	P	\$0.00
Inter Galactic Distribution Agree	0009	Houseware	KD Shuttle	CTrip	01/01/1999	License	P	\$0.00
Inter Galactic Distribution Agree	0010	Houseware	KD Shuttle	CTrip	01/01/1999	License	P	\$0.00
Inter Galactic Distribution Agree	0011	Houseware	KD Shuttle	CTrip	01/01/1999	License	P	\$0.00
Inter Galactic Distribution Agree	0012	Houseware	KD Shuttle	CTrip	01/01/1999	License	P	\$0.00
Inter Galactic Distribution Agree	0013	Houseware	KD Shuttle	CTrip	01/01/1999	License	P	\$0.00
Inter Galactic Distribution Agree	0014	Houseware	KD Shuttle	CTrip	01/01/1999	License	P	\$0.00
Inter Galactic Distribution Agree	0015	Houseware	KD Shuttle	CTrip	01/01/1999	License	P	\$0.00

Sort By: Contract Name Agreement Contract Type Expiration Contract Number

Sort Order: Ascending Descending

Buttons:

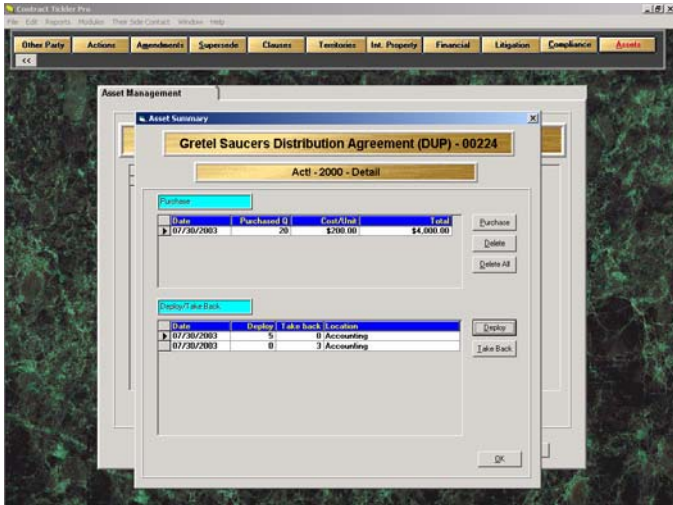
Contract and Parties: Dates and IP: Other: Clauses:

Contract Info: Our Side Info:

Amount: Other Party Info:

Buttons:

Selection Screen



Asset Management

Data

Each contract has over 400 data fields, including such elements as duct, status, leasing details, intellectual property and litigation. Each record contains eleven plus core pages of contract information to enter contract data. Additional pages can be displayed based on user settings. Users can rename fields in order to customize their pages to accommodate unique information to your industry. The system contains both a Clause Repository that allows authorized users to assemble contracts and print them for signature and a Document Repository to place all electronic documents relating to a contract record in an organized fashion. No more paper cuts!

Hardware and Software Assets can easily be tracked. You will always know where they are deployed.

Server Requirements:

Network supported by Windows NT/2000
Pentium 700 Mhz or better
1GB Memory
170MB Hard Disk minimum.

Search

Using **CONTRACT ADVANTAGE**'s powerful search mechanism, managers can find a contract or several contracts, meeting any combination of a vast number of selection criteria. Select and report on a group of contracts or thousands within seconds!

Additional Features

- Extensive Security
- One-time & Recurring Actions
- Currency Translation
- Document Repository
- Contract Clause Repository
- Contract Document Creation
- Actions Generating Financial Transactions
- Track Physical Files and Contract Warehousing
- Destruction Schedules
- Audit Support
- Email & Letter-Writing built in
- Automatic EmailAlerts
- Asset Management
- Insurance Certificate Tracking
- Automatic Export of any grid to Excel

MS Access, MS SQL Server, Oracle & Web Versions

Best of all, **CONTRACT ADVANTAGE** has been designed for any size network/environment with our *Access, SQL Server, Oracle, Desktop (thick client) and Web (thin client) Versions*. You determine your needs, and we have the appropriate platform to vide you with a solution. The *Web Version* handles both intranet and internet-based usage and also makes a great inquiry engine for delivering information throughout your organization.

Workstation Requirements:: Recommended System

17" monitor
1024x768 Video
512MB memory
Win2000/WinXP workstations
2GHz processors

Minimum Requirements

20MB free disk space
Workstation running Windows NT/2000/XP
Pentium 400Mhz or Better
256MB memory minimum (512MB preferred)
SVGA or better video graphics, true color 1024X768
20MB Disk Space on workstation

For Information or Demos: Call us at (212) 786-7415 or find us on the web at www.GreatMinds-Software.com

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